

LIBRARY BOARD MEETING
 Tuesday April 29, 2025, 6:30pm
 Approved at May 20, 2025
 Meeting Location: 2nd Floor
 Program Room



STREAM VIA ZOOM

<https://us02web.zoom.us/j/85986735998?pwd=SS9MRkJQOVBRcE0rRTN5VEtBOGZpQT09>

Meeting ID: 859 8673 5998

Passcode: Fk1S8kwf

Board of Trustees	Attended
<i>Name, Position Title, Year Board Term Expires</i>	
1. Sarah Leinweber, President, 2017-2026	In-person
2. Erin Jelenchick, Vice President, 2020-2027	Zoom
3. Sam Dettmann, Village Board Representative, 2024-2025	In-person
4. Nathan Christenson, School District Representative, 2024-2025	Absent
5. Ellie Gettinger, Member, 2019-2028	In-person
6. Claire Flannery, Member, 2020-2026	Zoom
7. Nikki DeGuire, Member, 2024-2027	In-person
Staff	
Nyama Reed, Library Director	In-person

CALL TO ORDER 6:32pm				
1. Statement of Public Notice				
2. Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda.				
Item	Action Desired	1st	2nd	Pass
3. Consent Agenda - Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business. a. Minutes of April 1, 2025 meeting b. Finance Report Through March 31, 2025 c. Department Reports d. Monthly Statistics	Motion	Gettinger	DeGuire	Unanimous
Motion to approve consent agenda as presented.				
4. 2021-2024 WFBPL Strategic Plan Review	Discuss			
Discussion ensued about the 2021–2024 Strategic Plan, guided by the meeting packet.				
<ul style="list-style-type: none"> Trustee DeGuire noted the Library is well-positioned to begin work on the next strategic plan and offered to meet with Director Reed in May to draft a scope of work. This scope would help determine which elements can be handled internally and which may require consultant input and quotes. Several trustees asked about including a community survey. Director Reed confirmed a survey is expected and will likely be conducted in-house, as done previously. The plan is to maintain consistency by reusing core questions from past surveys to track trends over time, while potentially adding new questions on emerging topics. Trustee Gettinger asked about the role of the Foundation in the strategic plan. Director Reed clarified that the Foundation and Friends are independent organizations. While the Library's strategic plan may include initiatives that align with or could be supported by these groups, the plan itself will not direct their actions. Trustee Flannery added that collaboration with the Foundation could help fund innovative programming. Director Reed also emphasized the importance of aligning the new Library strategic plan with both the Village's recently completed 2024 Strategic Plan and MCFLS's plan. Trustee Dettman agreed and recommended keeping new goals broad to allow for flexibility. Trustee Dettman asked about the potential impact of federal funding cuts on WFBPL and whether the Library could compensate for any resulting gaps. Director Reed shared an update received that day from Ben Miller at DPI, noting that DPI has been approved to receive half of its usual funding, which will cover staffing costs. However, discretionary grants to libraries and systems are currently on hold pending further approval. Since neither WFBPL nor MCFLS receives direct funding from IMLS, there is no immediate impact on operations. However, if DPI's capacity to provide statewide services, such as BadgerLink or delivery, is reduced then WFBPL may be indirectly affected. Director Reed will continue to monitor the situation and keep the Board informed with updates every week or two as new information becomes available. 				

<ul style="list-style-type: none"> Next steps: Director Reed and Trustee DeGuire will meet in May to develop scope of work. Results will be brought to June Board meeting. 				
5. Wisconsin Public Library Standards Review	Discuss			
Brief discussion ensued, guided by the meeting packet. Board pleased to see the Library meets standards as noted in memo. Suggestion to request placement of library directional signage on main thoroughfares.				
6. Policy Standards Review	Discuss			
Brief discussion ensued, guided by the meeting packet. Aim for 3-4 reviews per year, but combine like policies with the goal of reviewing all policies within 3-4 year cycle.				
7. Collection Review with LibraryIQ	Discuss			
Discussion ensued, guided by the meeting packet. Board pleased with new ability for granular analysis by LibraryIQ. Suggested inclusion of brief reports as part of Director report each month as we track the ROI of purchasing LibraryIQ.				
8. Director's Report	Discuss			
Director Reed briefly highlighted items per the meeting packet.				
ADJOURNMENT 7:51pm	Motion	Gettinger	DeGuire	Unanimous